



# Internal Pre-Authorized Payment Form (PAC Set up by Envision)

Send this document to Central Operations –Att: Internal PAC's \*\*(Processing requires 7 Business Days)\*\*  
Sections A & H Must be Fully Completed. Then check  and complete other appropriate section.

**MEMBER INFORMATION - MUST ALWAYS BE COMPLETED** SECTION (A)

Member Name: Sri Lanka Canada Scholarship Foundation  
Membership #: 21105 Branch Name: Fleetwood (BR8)  
PAC Amount: \_\_\_\_\_ Loan #: \_\_\_\_\_

**NEW APPLICATION** SECTION (B)

Loan Number/Account Type: \_\_\_\_\_  
Amount: \_\_\_\_\_ Transaction Code: \_\_\_\_\_  
Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
(dd mmm yyyy) (dd mmm yyyy)  
Payment Frequency:  Weekly  Bi-weekly  Monthly  Other  
Financial Institution To Be Debited: \_\_\_\_\_  
**\*\*Staple a correctly encoded cheque marked "VOID" to back of this form\*\***

**CANCELLATION** SECTION (C)

I / We wish to cancel this pre-authorized agreement effective  
Amount: \_\_\_\_\_ Due Date: \_\_\_\_\_ Cancel Date: \_\_\_\_\_  
(dd mmm yyyy) (dd mmm yyyy)

**AMOUNT / FREQUENCY / DATE/ CHANGES** SECTION (D)

Old Amount \$: \_\_\_\_\_ Old Frequency: \_\_\_\_\_ Old Payment Date:: \_\_\_\_\_  
(dd mmm yyyy)  
New Amount \$: \_\_\_\_\_ New Frequency: \_\_\_\_\_ New Payment Date: \_\_\_\_\_  
(dd mmm yyyy)

**TEMPORARY SUSPENSION** SECTION (E)

Suspension Date: \_\_\_\_\_ Resumption Date: \_\_\_\_\_ End Date: \_\_\_\_\_  
(dd mmm yyyy) (dd mmm yyyy) (dd mmm yyyy)

**OTHER FINANCIAL INSTITUTION BANKING INFORMATION CHANGE** SECTION (F)

**\*Staple a correctly encoded cheque marked "VOID" to back of this form\***

**ENVISION CREDIT UNION BANKING INFORMATION CHANGE** SECTION (G)

BRANCH NAME: \_\_\_\_\_  
TRANSIT NO. & ACCOUNT NO.:  

Transit	809	Account #
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**MEMBER MUST SIGN AND STAFF MUST PRINT THEIR NAME** SECTION (H)

Member/ Clients Signature: \_\_\_\_\_  
(Must sign to complete Authorization)  
Staff Name: \_\_\_\_\_ Date Sent: \_\_\_\_\_  
(Please Print) M / D / Y

I authorize Envision Financial to modify or cancel the PAP amount as required to coincide with any payment alterations or payouts made in relation to this loan/mortgage.